



Let's Clean Up



Our Ref: 2507-Circulars-406/21-GG

28 January 2021

To: ALL REGENTVILLE RESIDENTS

CLEANING AND MAINTENANCE OF AIRCON LEDGES, WINDOWS & ENTRANCE AREAS

Dear Sir/Madam,

We refer to the above matter.

The Management has received several feedbacks on cleanliness and water seepage due to units that may have overlooked cleaning and maintenance of the abovementioned areas. We would like to advise all our residents to clean and maintain the above areas to ensure these items and areas are in good condition.

We wish to remind everyone on the following:

1. Clean and dust windows, check if the frame and glass are secured. Report any water seepage.
2. Please do not hang laundry to dry at the windows or corridors (\$53.50 administrative fee).
3. Maintain an organized and sturdy shoe rack.
4. Do not obstruct the common corridor to allow fire escape.
5. Bulky items CANNOT be disposed in Regentville (only allowed when Open Top Container is in place)
6. Bicycles and potted plants SHOULD NOT be kept at the corridors, risers or at the aircon ledges.
7. Remove any personal items from the aircon ledge and clear debris to avoid floor trap blockage.
8. Check for water ponding after heavy rains and clear floor trap to prevent mosquito breeding.

Strictly observe safety and ensure you, your cleaner and/or helper wear proper protective equipment. Please exercise due consideration and compliance to the by-laws.

Kindly disseminate this message to your family members / tenants.

The Management cordially seeks your understanding and co-operation to make the estate a pleasant and safe place to live in.

Thank you.

Yours faithfully,

Genie

Genie Go (Ms)
Condominium Officer

Ocean IFM Pte Ltd

For and on behalf of

The Management Corporation Strata Title Plan No. 2507

