



THE MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2286

Management Office: 38 Dover Rise #01-01 Singapore 138684 Tel: 6874 5410 Fax: 6775 8589

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Our ref: 2020/MCST2286/CIR/204

31st December 2020

To: All Residents of Dover Parkview



KILLER LITTER - FALLEN WINDOW / WINDOW HANDLE

We would like to remind residents that homeowners must take responsibility to check and clean their windows or change them when necessary to ensure the safety of the public and your loved ones.

Enclosed BCA email on the fallen windows at Dover Parkview for your attention.

FALLEN WINDOWS AT DOVER PARKVIEW CONDOMINIUM ("Premises")

1. We refer to the fallen windows at the Premises and our meeting with Ms Ruby Ong on 24 December 2020.
2. Please note that upon authorised from the MCST/ MA on the window installation works, the premises owner or person responsible needs to engage an approved window contractor registered with the BCA Contractors Registry under the Regulation Workhead (RW01 – Window Contractors) or a licensed builder to carry out the installation works, and to submit installation report (form D) upon completion of the installation works and Form A for Retrofitting of Casement Windows.
3. Please be reminded also that under the Building Maintenance and Strata Management Act (Cap. 30C) ("**BMSMA**"), the person responsible for the Premises is responsible to ensure proper maintenance of exterior features (eg. window) of the Premises. If the person responsible fails to keep or maintain the exterior features at the Premises, the person responsible may be liable on conviction to a fine not exceeding \$10,000 and/or imprisonment for a term not exceeding 12 months under section 9(1) of the BMSMA.
4. Please issue letters to remind all the individual units on their duty to maintain windows.

Regards



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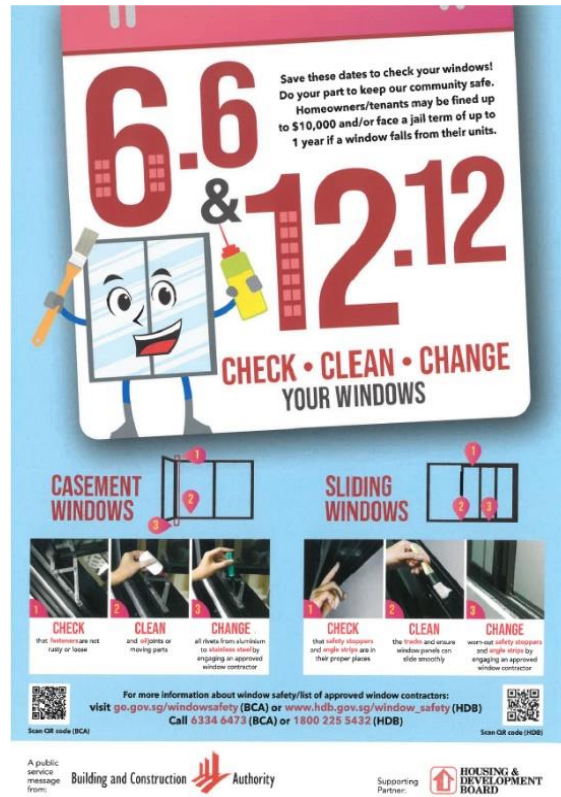
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Any fallen window or window handle will be resulted in much inconvenience to the resident residing from the 1st level and above as this is a killer litter and can give rise to grave consequences. This had posed a danger to residents living in the lower floors.

Under the Building Control (Retrofitting of Casement Window) Order 2004, homeowners are required to change the aluminium rivets of casement windows with stainless steel ones. This applies to windows in all residential units except those in landed properties and the ground floor of buildings.



Falling windows can endanger public safety. Homeowners/tenant may face a fine of up to S\$10,000 and / or a jail term of up to a year, if a window from their unit falls.

The premises owner can engage Mr. Neo from A.A Metal Works at 68966691 or any approved window contractor registered with the BCA Contractors Registry under the Regulation Workhead (RW01 – Window Contractors) or a licensed builder to carry out the installation works.

Thank you for your co-operation and together work towards a safer estate for everyone to live in!

BY ORDER
MCST 2286